

Teversham Parish Council
Minutes of a Parish Council meeting held on
Monday 3rd September 2012 at Bewick Bridge School at 7.30pm

Present: **Chair** Dave Kelleway
 Councillors Frances Amrani Denise Kelleway Simon Martin
 Kevin McIntyre Michael Nicholson Lup Yau

District Councillor Hunt attended and left after item 122. PCSO John Coppard attended and left after item 120. Mr Pettit attended and left after item 116. The Clerk attended and took the minutes.

116. Public Forum

Mr Pettit explained that he started a petition about the changes to the bus service in the village and has collected 288 signatures. The Chairman expressed the Parish Council's disappointment at the changes and explained that members have been working with Fulbourn Forum/County Council. Mr Pettit confirmed that he will send a copy of the petition to County Councillor Nick Clarke.

117. Apologies

Apologies were accepted from Councillors Dolan, Freeman and Oxford. County Councillor Nick Clarke also sent his apologies.

118. Minutes

The minutes of the meeting held on 2nd July 2012 were agreed and signed by the Chair.

119. Vacancy

As no applications have been received to fill the Parish Councillor Vacancy, it was agreed to re-advertise the vacancy on the noticeboard's and website.

120. Report from PCSO John Coppard

PCSO Coppard gave a detailed breakdown of crimes in the parish since the last meeting and confirmed that the Police boundaries now match the District, which means PCSO Coppard and Abbott are now responsible for Teversham Foxgloves and now include this part of our parish in their regular patrols. PCSO Coppard confirmed he had sent David Lines at the County Council his concerns about the existing double yellow lines on Church Road (close to the school/junction Airport Way). They are very faded and currently unenforceable.

The Chairman thanked PCSO Coppard for his work and he left the meeting at 7.55pm

121. Report from County Councillor

In his absence, there was no report from County Councillor Nick Clarke.

122. Report from District Councillor

District Councillor Hunt gave a full update on various financial goals the District Council have achieved, changes to the call centre and website. Councillors were particularly interested in the current housing consultation and it was agreed to write and express a concern about the plans to give armed forces, even those not local to the area, priority for housing. The Chairman also expressed concern that whilst District Councillor Hunt reported a council under-spend of £800k, the local newspaper had that day reported that the council staff were to get no salary increase for the third year running. Councillor Denise Kelleway also raised a personal issue that will be dealt without outside of the Parish Council.

The Chairman thanked District Councillor Hunt for her work and she left the meeting.

123. Clerks Report

The Clerk circulated a written report and a lengthy discussion took place about the expectations of the grass cutting of the football pitches by the football club and the service offered by the contractor. It was agreed that a meeting should be arranged with all concerned parties.

124. Proposed Village Hall/Sports Provision

Councillor Martin gave a short verbal report about the recent meeting held by the VHPC with the representative who represents Mr A White and Mr B White about improved sports provision for the village.

125. Bus Service/Fulbourn Forum

Councillors agreed that they would like to see a copy of the questionnaire to ensure it is relevant to Teversham. Councillor Amrani and the Clerk confirmed that they will attend the meeting scheduled for 10.30am on Thursday 6th September at the Village Centre in Fulbourn.

126. Village Arts Project

Councillor Amrani confirmed a meeting has been arranged with Andy O'Hanlon 5th September at 10am to discuss the project.

127. Motion to exclude public and press

In accordance with *Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960* that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at Agenda Item 127 namely discuss Clerk's salary it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and will be instructed to withdraw.

128. Recommendations from the Finance Committee – Clerk's Salary

The Clerk left the room.

Councillors noted receipt of the minutes of an Extraordinary meeting on 30th July 2012. The Finance Committee agreed to recommend: The Council accept the recommended salary level for the role of Teversham Parish Council Clerk (LCP37) as contained in the independent report provided by CPALC and that the Council backdates the increase to April 2011. It was **RESOLVED** to accept the recommended pay scale and backdate the increase to April 2011.

The Clerk re-joined the meeting.

129. Code of Conduct

The Chairman gave an overview of the process and changes. It was agreed that the guidance offered by the District Council was received at a very late in the day and is confusing, which has made the process more difficult than necessary.

However, following a discussion, it was **RESOLVED** to:

- a) adopt the model code, excluding 4.2.4 (ii).
- b) write to the District Council, expressing concern that there is no provision for a Parish Council representative to consider any complaints about a Parish Councillor.
- c) Policy Review Committee to review Standing Orders and Complaints Procedure to accommodate new code (recommendations to be presented at the October 2012 meeting of the Parish Council).
- d) the Clerk should issue any dispensations and take advice from the Monitoring Officer where necessary.

130. Recommendations from the Recreation Committee

Councillors noted receipt of the minutes of the meeting held 16th July 2012. These were for information only.

131. Local plan Issues & Options Consultation: Local Opportunities

The Chairman presented the documentation to Councillors and it was agreed that it is impossible and not at all practical to comment on all of the questions posed. However, it was **RESOLVED** to answer Question 108 – to return open parts of Cambridge Airport to green belt.

132. South Cambridgeshire District Council – Gambling Act 2005 – Consultation

Councillors acknowledge the consultation and it was **RESOLVED** to make no comment.

133. Pavilion

Councillors noted that the parents of the members of Teversham Colts were willing to carry out work at the Pavilion and the Parish Council have previously agreed to pay for materials. However a subsequent asbestos check has come back identifying hazardous materials. A discussion took place and it was **RESOLVED** that the Clerk should obtain quotes to make it safe or establish if there is a workaround solution. Councillor McIntyre also agreed to find out if he can source a storage container to help with the storage issues.

134. Minor Improvements Budget bid 2012/2013

Councillors noted that the Parish Council's bid application for minor improvements work was unsuccessful.

135. Highways

Councillors noted the outstanding issues and reported:

Sign Number SCDC1335 Flashing Sign High Street

Have the County Council adopted Lady Jermy Way and Lapwings Close? Street Lamps 7 and 9 are out + the double headed PC3 at the playarea.

Signs on Airport Way have fallen off of their posts. The signs opposite Cherry Hinton Road junction (on Airport Way) need to be replaced.

Finance

136. Annual Return ye 31st March 2012

Councillors noted that the Annual Return has been received back from Moore Stephens, signed off for the year ended 31st March 2012. Copies have been displayed in the noticeboards as required by law.

137. Receipts

Councillors noted that there have been no receipts

138. Payments

Councillors noted that salaries were paid during August to M Parcell, M Pittas, K Quiggin and J Cowie.

Description	Cheque No	Amount
M Pittas – July Salary	BACS	153.02
J Cowie – July Salary	BACS	70.70
K Quiggin – July Salary	BACS	755.78
M Parcell – July Salary	AH301840	137.68
K Quiggin – Expenses - £100 Voucher Questionnaire Winner	AH301842	100.00

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – August Salary	BACS	154.22
J Cowie – August Salary	BACS	70.90
K Quiggin – August Salary	BACS	4644.17
M Parcell – August Salary	AH301843	172.10
Cba asbestos Limited – asbestos check at Pavilion	AH301844	312.00
Moore Stephens – External Audit	AH301845	480.00
Borley Brothers – Base for new bus shelter	AH301846	2580.00
CGM – Grass cutting for July 2012	AH301847	423.43
CGM – Grass Cutting for August 2012	As above	423.43
Cambridge Water Co – Water at Pavilion	AH301848	18.42
E-on – Electricity at Pavilion	AH301849	16.52
Victoire Press – Summer Edition of Teversham News	AH301850	100.00
TOTAL		£ 9395.19

Planning

139. S/1348/12/FL Mr & Mrs Miah 16 Fennec Close, Teversham – First Floor Rear Extension

Councillors noted that the Planning Committee met 11th July 2012 and agreed to make no recommendation. SCDC have granted permission dated 6th August 2012.

140. S/1286/12/FL Mr & Mrs Hobbs, 56 High Street, Teversham – Detached Dwelling and Vehicular Access

Councillors noted that the Planning Committee met 11th July 2012 and agreed to make no recommendation. SCDC have granted permission dated 15th August 2012.

141. S/1284/12/FL Mrs S Merry, 8 Impala Drive, Teversham

Councillors noted that a new application received for First floor extension above existing single garage and the Planning Committee met 11th July 2012 and agreed to make no recommendation. SCDC have granted permission dated 23rd August 2012.

142. Correspondence

Councillors noted receipt of the following correspondence:

- a. Countryside Voice – CPRE Summer 2012 Magazine
- b. Cambridgeshire age UK 2011-2012 Annual Report
- c. War Memorials Trust – August 2012 Bulletin
- d. NHS – Keeping in Touch Summer 2012

Reports from Parish Council Committees

143. Community Care/Lifeline Committee

Councillors noted that the date of the next meeting has been schedule for 17th September 2012 at 6pm

144. Recreation and Environment Committee

Councillors noted that the date of the next meeting has been scheduled for 8th October 2012 at 6pm

145. Policy Review Committee

Councillors noted that the date of the next meeting has been set for 24th September 2012 at 7.00pm.

146. Finance Committee

Councillors noted receipt of the draft minutes of the meeting circulated and discuss under item 128. The date of the next meeting has been set for 24th September 2012 at 6.00pm.

147. Newsletter

The cut off date for articles for the next edition of the Teversham News will be 15th October 2012.

Reports from Other Groups

148. Teversham C of E Primary School Governors

There was no report.

149. Airport Consultative Committee

Councillor Amrani read from an email containing a press release advising of an event on 14th September 2012.

150. Neighbourhood Police Panel

There has been no meeting.

151. Items to Report

No items were reported.

The meeting closed at 9.35pm