

Teversham Parish Council
Minutes of a meeting held Monday 1st October 2012
Teversham Primary School 7.30pm

Present:	Chairman	Dave Kelleway	Vice Chairman	Ian Oxford
	Councillors	Frances Amrani	Liz Freeman	Denise Kelleway
		Simon Martin	Michael Nicholson	Philip Taylor
		Lup Yau		

County Councillor Clarke attended, along with Paul Nelson from the County Council until after item 157. District Councillor Hunt attended until after item 158. The Clerk attended and took the minutes.

152. Public Forum

There were no members of the public present.

153. Apologies

Apologies were accepted from Councillor McIntyre. Councillor Dolan was also absent. PCSO John Coppard also sent his apologies.

154. Minutes

The minutes of the meeting held on 3rd September 2012 were agreed and signed by the Chairman, subject to minor change page 1788, item 127, third line 'transacted at Agenda Item 128'.

155. Vacancy

Mr Philip Taylor introduced himself to the Parish Council and it was unanimously **RESOLVED** to co-opt Mr Taylor to fill the vacancy. Mr Taylor signed his Declaration of Acceptance of Office form and joined the rest of the Council at the table.

156. Report from PCSO John Coppard

PCSO John Coppard sent his apologies. There was no report in his absence.

157. Report from County Councillor

County Councillor Clarke acknowledged receipt of Mr Pettit's petition, and confirmed that Mr Pettit had attended a full Cabinet meeting. County Councillor Clarke and Paul Nelson gave the Council an update about the bus services that currently serve Teversham and the budget challenges faced by the County Council. A lengthy discussion took place. The Parish Council are disappointed at the lack of flexibility in the route, leaving residents of Teversham with no access to the 'bus station' available at Tesco. The County Council are working to try and offer access to Tesco in Newmarket, but this does not address the fact that residents can't get to the buses that go from Fulbourn Tescos to Addenbrookes. County Councillor Clarke repeatedly stated that cuts to the budget do not allow for any further services to be offered. Mr Nelson confirmed that responses to the recent survey would be analysed and the data made public. Councillor Denise Kelleway asked a question concerning school buses and County Councillor Clarke encouraged her to contact him direct.

The Chairman thanked County Councillor Clarke and Mr Nelson for attending the meeting. County Councillor Clarke and Mr Nelson then left the meeting.

158. Report from District Councillor

District Councillor Caroline Hunt gave the Parish Council a brief report about changes to the payment of Council Tax, enabling residents to pay over 12 months instead of 10. The District Council have achieved a silver award for Investors in People (last year they were awarded a bronze).

A short question and answer session followed. The Chairman thanked District Councillor Hunt for her report and she left the meeting.

- 159. Clerks Report**
The Clerk gave a verbal report. There were no questions.
- 160. Proposed Village Hall/Sports Provision** Action
Councillor Martin gave a verbal report, updating Councillors on the recent meetings with Agents of local landowners.
- 161. Bus Service/Fulbourn Forum**
This issue was covered in detail in County Councillor Clarke's report. Councillors noted that the next meeting of the Fulbourn Forum is scheduled for 10.30am on 25th October 2012.
- 162. Village Arts Project** Clerk
It was **RESOLVED** to allocate 10% of the award (£1,270) to engage the services of Lesley Morgan to manage the project.
- 163. Recommendations from the Finance Committee** Clerk
Councillors noted receipt of the draft minutes of the meeting held on 24th September 2012. It was **RESOLVED** to award a grant of £1,000 to Fulbourn Day Centre. As the application form has not been received from Teversham Primary School, the decision to award a grant was deferred to the November meeting. It was also **RESOLVED** to send a second application form out, to be returned by the end of October 2012 to enable the Finance Committee to budget for 2013/2014.
- 164. Recommendations from the Policy Review Committee** Clerk
Councillors noted receipt of the draft minutes of the meeting of the Policy Review Committee held on 24th September 2012. It was **RESOLVED** to adopt the following policies:
Training and Development Policy
Grants Policy
Standing Orders
- 165. Licence to cut grass at Teversham Foxgloves** Clerk/Martin Taylor
Councillors noted that the licence has now been received to enable the Parish Council to cut grass at Teversham Foxgloves. It was acknowledged that SCDC have confirmed that the next cut by SP Landscapes is due on 6th October 2012. It was **RESOLVED** to enable the Clerk to authorise additional cuts by CGM of the grass at Teversham Foxgloves, subject to consultation with Councillors Martina and Taylor until the end of April 2013.
- 166. Pavilion/Recreation Ground – for information only**
Councillors noted that Trevor Ball has written to confirm that he will no longer be marking the pitches for the football club and following the last meeting, the Clerk wrote to Teversham Colts offering to arrange a meeting with the CGM (the grass cutters) to try and sort out the football clubs issues. No response has been received from Teversham Colts.

Councillors also noted that the Clerk has contacted two different contractors to look at the asbestos report to establish the costs to make the building safe to work in.

167. Double Yellow Lines Church Road/Parking Issues in the High Street

Councillors noted the points raised following a meeting with David Lines from the County Council. The worn double yellow lines in Church Road will be refreshed, along with appropriate white lining. David Lines has agreed to install an additional bollard along Church Road, and at the present time, no action will be taken to stop cars parking on the High Street (near the noticeboard).

168. Highways

Councillors noted that Lady Jermy Way and Lapwings Close have been adopted by the County Council and street lighting issues were reported to the County Council following the last meeting. Issues with overhanging trees were also reported and will be dealt with by the Clerk.

Finance**169. Invoices**

Councillors noted that the following invoices were issued during September 2012

12-001	Borley Brothers – way leave for 2012	£ 1.00
12-002	Teversham Colts – contribution towards costs of pavilion from September 2010 – July 2012 – 22 months at £10 per month	£ 220.00
12-003	CCC – Grass Cutting Grant 04.11 – 03.12	£ 595.51
12-004	Beechwood School – Hire of recreation ground	£ 210.00
12-005	CCC – Grass Cutting Grant 04.12 – 03.13	£ <u>595.51</u>

TOTAL **£1,622.02**

170. Receipts

Borley Brothers have paid Invoice 12-001 £1 (banked 25th September 2012).
South Cambridgeshire District Council (2nd half of precept) £34,500 via BACS

171. Payments

It was **RESOLVED** to authorise the following payments

Description	Cheque No	Amount
M Pittas – September Salary	BACS	191.43
J Cowie – September Salary	BACS	85.23
K Quiggin – September Salary	BACS	1068.25
M Parcell – September Salary	AI301851	172.10
Cambridge City Council – Lifeline	AI301852	23.89
SCDC – Lifeline	AI301853	54.34
Safebox – Storage 01.09.12 – 31.08.13	AI301854	176.40
Craig Farrer – Maintenance work to recreation equipment	AI301855	1,379.00
Fulbourn Day Centre – Grant 2012/2013 Grant	AI301856	1000.00
Information Commissioner – Renewal	AI301857	35.00
CGM – grass cutting for September 2012	AI301858	423.43

Description	Cheque No	Amount
PAYE – Months 4,5 & 6	AI301859	2753.99
Royal British Legion	AI301860	50.00
TOTAL		7413.06

Planning

172. S/1875/12/FL Extension 1 Spurgeons Close, Teversham for Mr David Masters

Meeting scheduled for 3rd October 2012 at 9.30am.

173. S/1802/12/FL Single Storey Side and rear extension and replacement of septic tank, 27 High Street, Teversham for Mrs Willis

Meeting scheduled for 3rd October 2012 at 9.30am.

174. Correspondence

Councillors noted receipt of the following correspondence.

- a. SLCC – Notice of Annual General Meeting 13th October 2012
- b. Cambridge Past, Present and Future – the Ring
- c. SCDC – Letter regarding Litter Bins and Dog Bins – Response to a Council Motion

Reports from Parish Council Committees

175. Community Care/Lifeline Committee

Councillors noted receipt of the draft minutes of the meeting held Monday 24th September 2012. The date of the next meeting has been schedule for 28th January 2013 at 6pm

176. Recreation and Environment Committee

Councillors noted that the date of the next meeting has been scheduled for 8th October 2012 at 6pm

177. Policy Review Committee

Councillors noted receipt of the draft minutes of the meeting (recommendations dealt with under item 164). The date of the next meeting has been set for 22nd October 2012 at 7.00pm.

178. Finance Committee

Councillors noted receipt of the draft minutes of the meeting (recommendations dealt with under item 163). The date of the next meeting has been set for 19th November 2012 at 6.00pm.

179. Newsletter

Councillors noted that the cut off date for articles for the next edition of the Teversham News will be 15th October 2012.

Reports from Other Groups

180. Teversham C of E Primary School Governors

There was no report.

181. Airport Consultative Committee

There was no report.

182. Neighbourhood Police Panel

Councillor Oxford gave a brief verbal report. Councillors noted that Posters have been received advertising the next Panel meeting to be held on 11th December 2012 at 7.45pm at The Fulbourn Centre, Home End, Fulbourn. A copy of the Neighbourhood Profile Update Linton Neighbourhood has also been received.

183. Items to Report

There were none.

The meeting closed at 9.10pm

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