

## Teversham Parish Council

### Minutes of a Parish Council Meeting

Held at Bewick Bridge Community Primary School on Monday 7<sup>th</sup> January 2013 at 7.30pm

<b>Present:</b>	<b>Chairman</b>	Dave Kelleway	<b>Vice Chairman</b>	Ian Oxford
	<b>Councillors</b>	Frances Amrani	Liz Freeman	Kevin McIntyre
		Simon Martin	Philip Taylor	

District Councillor Hunt attended until after item 266. PCSO John Coppard attended until after item 267. Siobhan Mellon from South Cambridgeshire District Council until after item 259. The Clerk attended and took the minutes.

#### 258. Public Forum

There were no members of the public present.

#### 259. Brief overview from Siobhan Mellon from South Cambridgeshire District Council, Sustainable Parish Energy Partnership

Siobhan gave an interesting overview of how the partnership works, preferably with Parish Councils to encourage residents to become involved with various projects. A resident has contacted Siobhan about the scheme which enables parishes to borrow a thermal imaging camera. Siobhan explained how the project works and Councillors were given the opportunity to ask questions. The Chairman thanked Siobhan for attending and she left the meeting.

#### 260. Apologies

Apologies were accepted from Councillors Denise Kelleway, Nicholson and Yau. County Councillor Clarke also sent apologies.

#### 261. Minutes

The minutes of the last meeting held on 3<sup>rd</sup> December 2012 were agreed and signed by the Chairman.

#### 262. Vacancy – Co-option of New Member

It was **RESOLVED** to advertise the vacancy on the notice boards and in the next edition of the Teversham News with the intention of co-opting a new Councillor at the February meeting.

**Action**

Clerk

#### 263. Elect Members to Committees

No nominations were received for the vacancy that remains on the Community Care Committee.

#### 264. Report from PCSO John Coppard

PCSO Coppard gave a detailed report of incidents in the Parish from mid- November to date. A discussion then took place about the speed/safety issues Airport Way and the Cherry Hinton Road/Church Road. It was agreed that the Clerk should write to Highways to ask for the speed limit to be reduced and for possible improvements to the junctions (especially Cherry Hinton Road).

Clerk

Issues of anti-social behaviour around Teversham Foxgloves were also discussed and it was agreed to advertise an open meeting to see if there is any interest in setting up a neighbourhood watch scheme in the area.

Newsletter

PCSO Coppard also confirmed that regular speed checks will be held in Cherry Hinton Road and High Street. Recent checks have resulted in several tickets being issued.

The Clerk also passed on a complaint about parking in Sheppard Way to PCSO John Coppard, who kindly agreed to deal with it.

**265. Report from County Councillor**

There was no report in County Councillor Clarke's absence.

**266. Report from District Councillor**

District Councillor Caroline Hunt asked Councillors if they would be commenting on the **Local Plan Issues and Options 2 Consultation**. Councillors confirmed that they would be and it was agreed to arrange a meeting of the Consultation Committee to review the documentation and recommend comments to the Parish Council. The meeting has been scheduled for 6.30pm Monday 14<sup>th</sup> January 2013. District Councillor Hunt was invited to attend. There were no other issues.

Consultation  
Committee

**267. Clerks Report/Precept for 2013-2014**

The Clerk circulated a written report. As documentation has previously been circulated (December 2012), the Clerk reported that notification of our tax base for the coming financial year has been received. It was **RESOLVED** to ask for a precept of £69,000 in line with the budget set for 2013/2014.

Clerk

It was also agreed to invite the following people/members to attend a meeting about land maintenance at Teversham Foxgloves:

Councillors Amrani, Martin and Taylor, PCSO John Coppard, Mr Michael Oakman from CCC, David Lord and Geoff Clark from South Cambridgeshire District Council, along with District Councillor Hunt.

Clerk

**268. Proposed Village Hall/Sports Provision**

The Chairman gave a verbal report. One of the agents has suggested that the Parish Council should apply for funding to assist parishes to produce a Neighbourhood Plan. It was agreed in principal this is a good idea, subject to a firm proposal from the land owner. A meeting will be arranged as soon as more information is available.

**269. Bus Service/Fulbourn Forum**

Councillor Amrani gave a verbal update. It was **RESOLVED** that the Clerk should write to Stagecoach to ask for the Citi 1 service to be extended to terminate at Teversham and also re-route the Citi 3 through Teversham instead of terminating at The Bakers Arms.

It was also agreed that the Parish Council will consider the request for a grant of £1,975.74 towards the No 16 service from April at their next meeting.

FA/Clerk

**270. Village Arts Project**

Councillor Amrani gave a very positive verbal report. It is hoped that the Parish Council will be able to sign an agreement to release the money for the project at the February meeting.

FA

**271. Asbestos Removal/Refurbishment of Pavilion**

Councillors noted that access has now been gained to the second toilet at the pavilion. It was **RESOLVED** to accept the quotation from Alliance Asbestos Removal for £296 to treat it at the same time as the rest of the building.

**272. Marshalls – Development Land North of Newmarket Road**

Councillors Martin, Dave Kelleway and McIntyre confirmed they will be attending some of the sessions.

- 273. Outdoor Exercise Equipment – for information**  
Councillors noted that the Clerk has written to South Cambridgeshire District Council to ask for a licence to be issued to allow the Parish Council to install the equipment adjacent to the existing play area. Clerk
- 274. South Cambridgeshire District Council, Local Plan Issues and Options 2 Consultation – for information**  
Councillors noted receipt of the Second stage of Issues and Options consultation in preparing an updated Local Plan for South Cambridgeshire that will set out the vision for the district over the years to 2031. It was agreed to defer the documentation to the Consultation Committee to recommend comments. This meeting has been scheduled for Monday 14<sup>th</sup> January 2013 at 6.30pm. It was also noted that a series of exhibitions are being held across the district. Posters will be displayed to advertise the exhibitions in all notice boards. Consultation Committee
- 275. South Cambridgeshire District Council, Sustainable Parish Energy Partnership**  
Following the overview from Siobhan at the beginning of the meeting, it was **RESOLVED** to advertise the project and ask for more volunteers in the next edition of Teversham News and take up the offer to use the thermal imaging camera during w/c 28<sup>th</sup> February 2013. Councillors Martin and Taylor expressed an interest on behalf of the Parish Council. PT/SM Clerk Newsletter
- 276. Meeting Dates for 2013**  
It was **RESOLVED** to change the date of the meeting arranged for 6<sup>th</sup> May (Bank Holiday) to 29<sup>th</sup> April 2013. Clerk
- 277. Highways**  
Councillors were disappointed to note that the County Council has decided to adopt a new decision-making framework in respect of traffic-related matters, including Traffic Regulation Orders.  
Under the revisions to the Constitution, rather than traffic-related decisions being dealt with by **Area Joint Committees**, the Cabinet Member for Community Infrastructure has been delegated by the Leader to exercise, in accordance with the relevant policies of the authority and within the budget allocated for the purpose, the powers of the County Council regarding traffic management issues within the County's administrative boundary.  
A consequence of Area Joint Committees being disbanded is that parish council representation and participation in the decision making process on traffic and highways issues will cease.  
It was **RESOLVED** to write a letter of concern to the County Council about the changes and lack of parish council representation.  
  
Councillors also noted that the street lighting issues were reported to the County Council have still not been addressed. The Clerk has hastened a response and also sent details to South Cambridgeshire District Council. This has been chased again (27.11.12). No response has been received. This issue has been chased again (2.1.13).
- 278. Savings and Investments**  
Councillors noted receipt of a letter from the Cambridge Building Society advising the Council that there has been a decrease in interest rates for Council Accounts. The Gross pa % and AER % will be 1% from 3<sup>rd</sup> January 2013. The Council have been given a period of 30 days to review their savings options, without penalty. The Clerk spoke with Unity Trust Bank who could not offer a more competitive rate. It was therefore agreed to leave the funds with Cambridge Building Society.

**279. Receipts**

Payment has been received from Teversham Colts in respect to invoice 12-002.

**280. Payments**

It was RESOLVED to authorise the following payments:

Description	Cheque No	Amount
M Pittas – December Salary	<b>BACS</b>	191.43
J Cowie – December Salary	<b>BACS</b>	85.23
K Quiggin – December Salary/Expenses and six month office allowance	<b>BACS</b>	1180.18
M Parcell – December Salary	AI301876	172.10
CGM – monthly bill for grass cutting	AI301877	423.43
Bewick Bridge – Room Hire May 2012 – March 2013	AI301878	155.10
CCC – Lifeline hire	AI301879	23.89
CPRE – membership renewal	AI301880	29.00
PAYE Months 7,8 & 9	AI301881	956.69
All Saints Church – Churchyard maintenance 2011	AI301882	237.11
Cambridgeshire County Council – street light energy	AI301883	195.57
Cambridgeshire ACRE – Membership renewal	AI301884	30.00
The Play Inspection Co	AI301885	486.00
South Cambridgeshire District Council – Lifeline	AI301886	54.34
		<b>4220.07</b>

**Planning**

Councillors noted:

**281. S/2403/12/FL Two storey extension 14 Ferndale, Teversham**

The Planning Committee met on 11<sup>th</sup> December 2012 and agreed to make no recommendation.

**282. S/1999/12/FL Single Storey rear extension, 1 Caribou Way, Cambridge Mr & Mrs Quilente**

Planning permission has been granted (21<sup>st</sup> December 2012), subject to conditions.

**283. S/2209/12/FL Building to house a swimming pool, 23 Lady Jermy Way for Mr & Mrs Gower**

The planning application has been withdrawn.

**284. S/2030/12/LD Single Storey rear extension 65 Tamarin Gardens, Mr A Galaczi**

The Planning Committee met 13<sup>th</sup> November 2012 and agreed to make no recommendation, but noted the poor quality of the application (no clear drawings).

The Planning Committee noted receipt of a new set of plans dated 2<sup>nd</sup> January 2013 S/2470/12/FL Mr Footman, 75 Fulbourn Road. It was agreed to meet after the Parish Council meeting.

**285. Correspondence**

Councillors noted receipt of the following correspondence

- a. **Fieldwork – magazine from CPRE** – digital copy circulated to Councillors.
- b. **Cambridgeshire County Council** – information about winter gritting routes.
- c. **South Cambridgeshire District Council** – Planning update.

**286. Community Care/Lifeline Committee**

The date of the next meeting has been schedule for 28<sup>th</sup> January 2013 at 6pm.

**287. Recreation and Environment Committee**

The date of the next meeting has been scheduled for 6.45pm Monday 28<sup>th</sup> January 2013.

**288. Policy Review Committee**

The date of the next meeting has been set for to be agreed.

**289. Finance Committee**

The date of the next meeting has been set for Monday 18<sup>th</sup> February 2013 at 6pm.

**290. Newsletter**

The cut-off date for articles for the next edition of the Teversham News will be 14th January 2013.

**291. Teversham C of E Primary School Governors**

Councillor Martin sent his apologies to the last meeting held in December. There was no report.

**292. Airport Consultative Committee**

Councillors noted that the next meeting will be held in May 2013.

**293. Neighbourhood Police Panel**

Councillor Oxford gave a brief overview of the last meeting held in December 2012. It was noted that the minutes of the meeting have not been received.

**294. Items to Report**

There were no issues.

The meeting closed at 9.35pm

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