

Minutes of a Meeting of Teversham Parish Council  
on Monday 25<sup>th</sup> March 2013 at 7.30pm at Teversham Primary School

<b>Present:</b>	<b>Chairman</b>	Dave Kelleway	<b>Vice Chairman</b>	Ian Oxford
	<b>Councillors</b>	Frances Amrani	Liz Freeman	Denise Kelleway
		Al MacInnes	Simon Martin	Michael Nicholson
		Philip Taylor	Lup Yau	

District Councillor Hunt attended (until item 386), PCSO John Coppard (until item 381). The Clerk attended and took the minutes.

**374. Public Forum**

There were no members of the public present.

**375. Apologies**

No apologies were received. However, Councillor McIntyre and County Councillor Clarke did not attend.

**376. Minutes**

The minutes of the last meeting held on 4<sup>th</sup> March 2013 were agreed and signed by the Chairman.

**377. Vacancy – Co-option of New Member**

Mr Alistair MacInnes introduced himself to the Parish Council and it was unanimously RESOLVED to co-opt Mr MacInnes to fill the vacancy. Mr MacInnes signed his Declaration of Acceptance of Office form and joined the rest of the Council at the table.

**378. Elect Members to Committees**

Councillor MacInnes was unanimously elected to join the Community Care Committee.

**379. Report from PCSO John Coppard**

PCSO John Coppard gave a report about crime statistics in the Parish for the period 1<sup>st</sup> February to present. He also reported that year on year, incidents in the parish have dropped by 50% . This was predominately due to the resident who has moved from Marshall's Close. PCSO John Coppard also confirmed that a new date has been set for a Neighbourhood Watch meeting. Date to be confirmed.

**380. Report from County Councillor**

County Councillor Clarke did not attend the meeting, but sent a report via District Councillor Caroline Hunt. County Councillor Clarke's report centred around the request from Marshall's to change the layout of the Airport Way/Church Road junction. The County Council at present, will not be able to allocate any funding to the installation to traffic lights. District Councillor Hunt gave a brief outline about the plan to add an access road from the Marshall's site to Airport Way. It was **RESOLVED** to include an article, including a full set of plans from Marshall's in the next edition of the Teversham News. District Councillor Hunt was asked to flag concerns about the speed limit on Airport Way to County Councillor Clarke. The Parish Council feel the limit must be reduced if traffic lights are to be installed.

**381. Report from District Councillor**

District Councillor Caroline Hunt's report was combined with item 380.

**382. Clerks Report**

The Clerk gave a verbal report (copy in file), including an update on the progress of the outdoor exercise equipment, safety surfacing projects and a query about how the Parish Councils precept % was presented on residents bills. An article about this will be included in the next edition of the Teversham News.

**383. Proposed Village Hall/Sports Provision**

Unfortunately, no progress has been made. The Chairman gave a brief outline of the project for the benefit of Councillor MacInnes.

**384. Bus Service/Fulbourn Forum**

There has been no feedback from Stagecoach following the March meeting of the Parish Council.

**385. Village Arts Project**

Councillor Amrani explained that Lesley (previously engaged to manage the project) has had to withdraw from the project. Councillor Amrani proposed that the Parish Council form a working party to manage the project. It was **RESOLVED** to form a working party. Councillor Amrani agreed to lead the project, along with Councillors Martin and Taylor. The working party will meet to put together a proposal to be sent to the District Council for approval and release the funding. Councillor MacInnes may be interested in joining the working party at a later date.

**386. Land Maintenance Contract for 2013/2014**

Councillors noted that following the March meeting, the Clerk has secured the contract price of £4,766.04 + VAT for 3 years. The contract will come up for tender January 2016.

**387. Recreation and Environment Committee**

Councillors acknowledged receipt of a copy of the draft minutes of the Recreation and Environment Committee held on Tuesday 19<sup>th</sup> March 2013, and noted key decisions made:

- An order has been placed Fenland Leisure to replace the safety surfacing at Teversham Foxgloves, Borley Way and Lady Jermy Way for a total of £14,270.81 + VAT.
- An order has been placed with Queensbury to replace the shelter window at Cherry Hinton Road when they are next in the area at a cost of £321.00 + VAT.
- An order has been placed with CGM to cut back the most urgent shrubs at Teversham Foxgloves for £400 + VAT.
- An order will be placed with Recycled Furniture for a bench and picnic table for the Recreation Ground at a cost of £889.00 + VAT excluding removal of existing equipment and installation of new equipment.

Councillors also agreed that the Clerk should arrange for a concrete apron to be installed in front of the tea bar and a pad/path at the entrance at the Recreation Ground. This work would ideally be carried out when the new bench/picnic table are installed.

**388. Replacement of Climbing Net at Teversham Foxgloves**

It was **RESOLVED** to place an order with Fenland Leisure for £675.00 + VAT to replace the climbing net at Teversham Foxgloves.

**389. Responsibility of Land Maintenance**

The Clerk confirmed that a meeting has been arranged for 10am on Friday 5<sup>th</sup> April 2013 at the Chapel.

**390. Planning Policy – Cambridge City Council**

**Community Infrastructure Levy Preliminary Draft Charging Schedule – notice of consultation**

Councillors noted receipt of the above consultation. It was agreed to make no comment.

**391. Cambridgeshire County Council**

**Consultation – local validation list for planning applications**

Councillors noted receipt of the above consultation. It was agreed to make no comment.

**392. Asbestos removal at the Pavilion**

Councillors noted that the work has now been re-scheduled for the last week of May 2013.

**393. Highways**

Councillors noted that the double headed lamp at Lady Jermy Way has been repaired. It was also noted that the Clerk has reported other broken lamps in Lady Jermy Way to Cambridge Housing Society (again). A letter of complaint about the tree belt running along Airport Way (back of Lady Jermy Way) has also been sent to Cambridge Housing Society.

The request for new street lamps at the bus shelter outside the Nisa store and bottom of Spurgeons Close is still on-going and the missing bollard has been reported to Highways and confirmation has been received that it will be replaced.

Councillor MacInnes raised a concern about the way the cycleway abruptly ends outside of the school. It was agreed that the signs are not clear. It was agreed that the Clerk should write to Highways to raise concern about people ignoring the signs and if signs can be changed or a barrier installed at the end of the cycleway.

The Clerk will also report that the reflective strips are falling off of the bollards at the Cherry Hinton Road pinch point.

**Finance**

**394. Receipts**

There were no receipts.

**395. Payments**

It was resolved to authorise the following payments:

Description	Cheque No	Amount
M Pittas – March Salary (payable 02/04/13)	<b>BACS</b>	£191.43
J Cowie – March Salary (payable 02/04/13)	<b>BACS</b>	£85.03
K Quiggin – March Salary/Expenses (payable 02/04/13)	<b>BACS</b>	£1018.67
M Parcell – March Salary	AJ301903	£171.90
Freshair Fitness – remainder of bill for exercise equipment	AJ301904	£6453.49
Hope Community Church (replacement cheque for Little Hoppers)	AJ301905	£150.00

Description	Cheque No	Amount
PAYE Months 10, 11 & 12	AJ301906	£875.85
Conservative Club (room hire for lunch and bowls)	AJ301907	£576.00
Wicksteed – spare parts for horse	AJ301908	£109.80
CGM – monthly bill for grass cutting (March 2013)	AJ301909	£423.43
CGM – extra work at Teversham Foxgloves	AJ301910	£480.00
TOTAL		£10535.60

### Planning

**396. S/0264/13/FL 17 High Street, Teversham for Mr and Mrs Miller. Single Storey side extension & loft conversion, raising ridge height.** Dated 12<sup>th</sup> February 2013. It was noted that the Planning Committee met, but were not quorate, so no response was sent.

**397. S/0318/13/FL Tesco Store, Yarrow Road – Proposed customer collection pod and canopy** Planning Committee met after the Parish Council meeting. It was agreed to make no recommendation.

### 398. Correspondence

Councillors noted receipt of the following correspondence:

- I. SCDC Letter giving notification of increase of Lifeline charges from 1<sup>st</sup> April 2013.
- II. Email from Little Hoppers and Hope Community Church, letter from Broadway Farm and Victim Support thanking the Parish Council for their donations.
- III. AON – New FSA regulations – request for Employers Reference No – Clerk has responded.
- IV. EON – notification of increase of charges.
- V. Clerk Magazine
- VI. Local Council Review
- VII. The Ring – Cambridge Past Present and Future Spring 2013 edition

### Reports from Parish Council Committees

#### 399. Community Care/Lifeline Committee

Councillors noted that the date of the next meeting has been scheduled for 20<sup>th</sup> May 2013 at 6pm.

#### 400. Recreation and Environment Committee

Councillors noted that the date of the next meeting has been scheduled for 7pm 20<sup>th</sup> May 2013.

#### 401. Policy Review Committee

The date of the next meeting has been set for to be agreed.

#### 402. Finance Committee

Councillors noted that the date of the next meeting has been set for Wednesday 24th April 2013 at 6pm.

**403. Newsletter**

Councillors noted that the cut-off date for articles for the next edition of the Teversham News will be 14th April 2013.

**Reports from Other Groups**

**404. Teversham C of E Primary School Governors**

There was no report. However, as Councillor Taylor is a member of the Bewick Bridge Governing Body, he gave a verbal report following their recent Ofsted inspection. It was agreed to add Bewick Bridge Community Primary School Governors as a standing item to the agenda.

**405. Airport Consultative Committee**

There was no report. The next meeting is due to be held in May 2013.

**406. Neighbourhood Police Panel**

Councillor Oxford gave a report following the meeting held on Tuesday 19<sup>th</sup> March 2013. He confirmed that he has reported issues with graffiti around Teversham Foxgloves and anti-social parking around the village. The Chairman thanked Councillor Oxford for attending the meeting on behalf of the Parish Council.

**407. Items to Report**

Councillor MacInnes updated the Parish Council about plans to refurbish the facilities at the Chapel. He explained that a skips(s) will need to be placed on the road in the High Street for a short time at the beginning of the project. The Chapel plan to write to residents to inform them of the works. It was agreed that an article will be included in the next edition of the Teversham News.

The meeting closed at 8.39pm

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