

Minutes of a Meeting of Teversham Parish Council
on Monday 1st December 2014 at 7.30pm at Hope Community Church, High Street, Teversham

Present:	Chair	Dave Kelleway	Vice Chair	Frances Amrani
	Councillors	Oliver Fisher Simon Martin	Kevin McIntyre Ian Oxford	Al MacInnes

County Councillor John Williams attended, along with District Councillor Hunt who left the meeting after her report. The Clerk attended and took the Minutes. One member of the public attended.

Before the meeting commenced, a representative from Cool Venues and SPW Architectural Co came along to tell members about the project currently being worked on to build an ice rink on Newmarket Road. This will be a privately funded, commercially run public venue. A lengthy discussion took place, along with an informative question and answer session. The presentation ran until 8pm. The Chairman thanked everyone for their time and the meeting proper commenced.

255. Apologies

Apologies were received from Councillors Nicholson, Freeman and Denise Kelleway.

256. Minutes

The minutes of the meeting held on 3rd November 2014 were agreed and signed by the Chairman.

257. Public Forum

There were no questions.

258. To Fill Vacancy – Co-option of New Councillor

Members noted that there were no applications and it was **RESOLVED** to re-advertise the vacancy.

259. Elect Members to Committees

No members came forward to join the Recreation Committee.

260. Report from PCSO Julie Hajredini

There was no report from PCSO Julie Hajredini. Members noted that PCSO Coppard has now left our division and moved to Cambourne. The Clerk confirmed she has sent a note of thanks to PCSO Coppard for his work in our parish.

261. Report from County Councillor

County Councillor Williams gave a verbal report outlining the County Council's decision to object to application S/2273/14/OL to build 110 homes on Teversham Road, Fulbourn on the grounds that Teversham could not safely cope with the extra traffic generated from further housing development. After a long discussion, it was agreed that Teversham Parish Council will write to support the County Council's stance on this application. County Councillor Williams also gave a verbal report on the progress and implications of the local plan, which is currently with the inspector. The Chairman thanked County Councillor Williams for his work.

262. Report from District Councillor

District Councillor Hunt gave a short verbal report about the current public consultation about standards and priorities of residents, further changes to the contact centre at Cambourne and confirmed that applications to the Community Chest are encouraged before Christmas. District Councillor Hunt also reported on the recent meeting of the Airport Consultative Committee. The Clerk will ask to be advised of future meetings to make sure that a representative from the Parish Council can attend. A short discussion also took place regarding the changes to green bin collections.

District Councillors Report continued...

Councillor McIntyre raised a query about the road works associated with the Solar Farm in Great Wilbraham. A lengthy discussion took place, County Councillor John Williams providing lots of history surrounding this project. It was agreed to write to South Cambridgeshire District Council to complain about the state of the roads and ask for assurances that the verges will be re-instated once works have been completed.

The Chairman also hastened District Councillor Hunt for information about the collections of rubbish from the lay-by. District Councillor Hunt kindly confirmed that she is looking into this for the Parish Council. The Chairman thanked District Councillor Hunt for her work.

263. Clerks Report

There was no additional report from the Clerk.

264. Teversham Local Highways Improvement

The Chairman discussed the response received from Karen Lunn following the suggestions made at the last meeting. It was agreed to accept the proposals, although they fall short of the Parish Councils expectations.

265. South Cambridgeshire District Council - Parish Planning Forum

At the present time, no members are able to attend the meeting on Monday 8th December 2014. The Clerk will send apologies on behalf of Teversham.

266. Electoral Review of Cambridgeshire

Members noted receipt of further information about The Local Government Boundary Commission for England electoral review of Cambridgeshire County Council. County Councillor Williams gave a further verbal report.

267. Proposed Village Hall/Sports Provision

There was no report.

268. Finance Committee

Members noted receipt of a copy of the draft minutes of the Finance Committee held on 17th November 2014, and were asked to pay particular attention to the estimated budget for the current financial year to 31.03.2015. There were no comments.

269. Precept for 2015/2016

It was **RESOLVED** to request a precept of 2015/2016 of £69,000, in line with the recommendation of the Finance Committee. Members noted that this is the same amount as the current year, but due to an increase in our tax base, equates to a reduction of £2.01 for a Band D property.

270. Recreation Committee

Members noted receipt of the draft minutes of the Recreation Committee meeting held on 24th November 2014. The Clerk confirmed that all of the new signs have been installed and all works are now complete.

271. Poor Broadband Service, Teversham Foxgloves

Members reviewed the correspondence received from a resident of Caribou Way regarding the level of information and service received about the Connecting Cambridgeshire project on Teversham Foxgloves. County Councillor Williams provided a detailed response and it was agreed that there is little that the Parish Council can do to help resolve this issue as it is a commercial issue.

272. Adoption of Standing Orders and Financial Regulations

Members noted that the Policy Review Committee met on Monday 17th November 2014. There was only one item on the agenda, to review the new Model Standing Orders and Financial Regulations issued by NALC. Due to the amount of documentation to read through, the final draft of the new set this will be presented for adoption at the January meeting.

273. Meeting Dates for Committees

It was **RESOLVED** to set committee meetings one year in advance. For 2015, the following dates were agreed:

January

Monday 12th – Community Care and Recreation Committee

February

Monday 16th – Finance and Policy Review Committee (if required)

March

Monday 16th March – Recreation Committee

April

Monday 27th April – Finance Committee

May

No additional meetings

June

Monday 15th June – Community Care and Recreation Committee

July

Monday 20th July – Finance and Policy Review Committee (if required)

September

No additional meetings

October

Monday 19th October – Recreation Committee

November

Monday 16th November – Community Care and Finance

December

No additional meetings

It was agreed that all meetings will commence at 6.30pm and any second meetings on the same date will commence at 7.30pm.

274. Rights of Way Meeting

Councillor Martin gave a verbal report following the meeting he attended on 6th November about future management of the rights of way, in conjunction with the written report circulated prior to the meeting. It was agreed that the Clerk should find out how much it will cost to bring the District Council end of the path from Fulbourn Old Drift to Cherry Hinton, up to the same standard as the City Council end.

275. Christmas Cards

It was **RESOLVED** to send Christmas Cards, signed by the Chairman and Clerk on behalf of the Parish Council.

276. Highways/Street Lighting

Members noted:

- a. **High Street** Councillor MacInnes raised an issue at the Recreation Committee meeting with overgrown vegetation encroaching onto the footpath along the High Street. The Clerk will report this.
- b. **Lit Bollard on Fulbourn Road** – is still broken, following accident damage earlier in the year.
- c. **Pot Hole in Ferndale.**

A discussion also took place regarding the changes to street lights. Work is now due to commence early next year. The Chairman has received information which will be circulated by email. A representative from Balfour Beatty will also attend the January meeting.

Finance

277. Invoices

Members noted that no invoices have been issued during November 2014.

278. Receipts

Members noted receipt of the following payment:

VAT rebate 01.04.14 – 30.09.14 £957.26 received via BACS 20th November 2014.

279. Unity Trust

Members noted that Councillor Amrani has completed the documentation received from Unity Trust to be added as a signatory to the parish council's bank accounts.

280. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – November – paid 01.12.14	BACS	203.83
J Cowie – November – paid 01.12.14	BACS	94.43
K Quiggin — November – paid 01.12.14	BACS	1028.98
M Parcell – November – paid 01.12.14	BACS	183.70
Kim Quiggin – November – to be paid	BACS	22.50
Teversham Playgroup – Grant – further information required		
CGM – Inv 6022 – November Contract	AM302068	675.89
CGM – Inv 5989 – Extra cut at Foxgloves 24/10/14	AM302068	
EON – electricity at Pavilion	AM302069	45.30
Clerks and Council Direct – x 11 copies	AM302070	132.00
Safeplay Playground Maintenance – inv 7288 – maintenance at all six sites as per quotations	AM302071	11,123.40
December Salaries to be Paid 31.12.14 for K Quiggin, M Parcell, M Pittas and J Cowie via BACS. Payroll will be run on Monday 29 th December 2014		To be calculated Not included in total
TOTAL		13,510.03

281. Grant to Teversham Playgroup

Members agreed that a copy of the latest income/expenditure and balance sheet should be supplied in line with our grant policy.

282. Staff Appraisals

Councillors Martin and McIntyre kindly agreed to carry out the Clerk's appraisal 6pm 13th January 2014. The Clerk confirmed that she has carried out two of the Litter Picker's appraisals with one more to be arranged in the New Year. There are no issues.

283. Mr Cowie – Resignation

Members noted that Mr Cowie has resigned as a litter picker, having been in post since June 2010, as he is going off to University. The vacancy will be advertised.

284. Mijan – Change of Fees for Internal Audit

Members noted that Michael Williamson has increased his rate to carry out the Internal Audit to £75. There were no objections.

285. Lady Joan Jermy Eleemosynary Charity

Councillor McIntyre gave a verbal report and members agreed that the trustees should meet as soon as possible to discuss how to take the charity forward.

Planning

286. S/2175/14/FL – Two Storey Side Extension and Replacement Porch at 83 Fulbourn Road, Teversham for Mr & Mrs Bramley

Members noted that SCDC have granted permission dated 5th November 2014.

287. S/2241/14/FL – Extended dropped kerb at 13 High Street for Mrs Natasha Norton.

Members noted that the planning committee met following the parish council meeting on 3rd November 2014, and agreed to No Objections. SCDC have granted permission dated 20th November 2014.

288. S/2564/14/FL Erection of two Storey Extension to Front of Dwelling at 42, Sheppard Way, Teversham for Mr M Critoph

Members SM, KM, AM and DK met at the end of the meeting and it was agreed to recommend refusal due to visual impact (goes beyond building line at front of property, overshadowing neighbouring property. Members were also concerned who actually owns the land that is being used as such an old map has been submitted with the plans.

289. Correspondence

Members noted receipt of the following correspondence:

- a. **Cambridgeshire ACRE** – invitation to attend a workshop exploring the possibility of leading the development of a grant application on the Heritage Lottery Fund for a Landscape Partnership Scheme based on the distinctive River Cam landscape.
- b. **Thermal Imaging Season** – details about the offer to borrow the thermal imaging cameras from South Cambridgeshire District Council.
- c. **Countryside Voice** – Winter 2014
- d. **War Memorials Trust** – November 2014
- e. **Planning Policy Update from SCDC** – circulated by email.
- f. **Wilbraham River Protection Society**
- g. Introduction from Jay Patel, new Trees Technician at SCDC

Reports from Parish Council Committees

290. Community Care/Lifeline Committee

Members noted that the date of the next meeting has been set for 6.30pm 12th January 2015.

291. Recreation and Environment Committee

Members noted that the date of the next meeting has been set for 7.30pm 12th January 2015.

292. Policy Review and Staffing Committee

The next meeting will be on 16th February 2015 at 7.30pm.

293. Consultation Committee

The date of the next meeting is to be agreed when necessary.

294. Finance Committee

The date of the next meeting has been set for 16th February 2015 at 6.30pm.

295. Newsletter

The cut off for the next edition will be 16th January 2015.

Reports from Other Groups

296. Teversham C of E Primary School Governors

There was no report.

297. Bewick Bridge Community Primary School Governors

There was no report.

298. Airport Consultative Committee

There was no report.

299. Neighbourhood Police Panel

There was no report.

300. Items to Report

Following the success of the quiz night, Councillor Oxford kindly agreed to arrange a social get together in the New Year.

Councillor MacInnes reported issues with dog fouling along the High Street. It was agreed to put an article in the Teversham News.

Councillor McIntyre reported that he has received a text from a parishioner and will respond accordingly.

The meeting closed at 9.45pm