

Minutes of a Meeting of Teversham Parish Council
on Monday 7th September 2015 at 7.30pm at Bewick Bridge Community Primary School

Present: **Chair** Dave Kelleway **Vice Chair** Frances Amrani
Councillors Oliver Fisher Al MacInnes Jay Mackay Michael Nicholson
Simon Martin

District Councillor Hunt attended and left after item 302. The Clerk attended and took the minutes. There was one member of the public, who left after item 304.

It was agreed to change the format of the meeting, and start with the Public Forum. This session will last no longer than 10 mins and will now be moved to the first item of every full parish council meeting.

293. Public Forum

Mr Mortlock from Borley Way confirmed he had come along to the meeting to hear about the mitigation plans at the Borley Way play area.

290. Apologies, Welcome and Introductions

Apologies were accepted from Councillors Oxford and Freeman. Councillor Martin arrived at 7.45pm.

291. Minutes

The minutes of the last meeting held on 6th July 2015 were agreed, subject to the correction of the word present to precedent – Page 1972, item 251. The minutes were signed by the Chair.

293. Co-opt to fill two vacancies on the parish council

Unfortunately, Mrs Glover withdrew her application to join the parish council prior to the meeting and Mrs Evans did not attend or submit any apologies.

It was **RESOLVED** to advertise the vacancies on the noticeboards with the intention of filling the two vacancies at the next meeting on 5th October 2015.

294. Elect Members to Committees

There were no changes to the membership of the committees.

295. Report from PCSO Julie Hajredini

There was no formal report from PCSO Julie Hajredini. It was decided to remove this item from our agenda, as due to changes in focus, PCSO's are no longer encouraged to attend parish council meetings. Police issues will now be reported later in the agenda. It was agreed to still invite our PCSO to the Annual Parish Meeting.

296. Report from County Councillor

County Councillor Williams was unable to attend the meeting and in his absence, the Chair read from his report, circulated prior to the meeting. A copy of this report is in the minute file.

Members were disappointed County Councillor Williams was unable to attend as there are several weighty issues contained within his report that members would like to discuss further. It was **RESOLVED** to ask County Councillor Williams for more information on the following points:

Item 5. Members would like more clarification about the cuts to children's services.

Item 6. Again, more information would be welcomed about the options being considered.

Item 7. Write to express our concerns that from 2019 the Greater Cambridgeshire City Deal Executive Board will take over the responsibility of producing a strategic planning strategy for the Cambridge sub region, overriding the District Council's Local Plan.

Following on from the point raised, members discussed receipt of an email from Fulbourn Parish Council asking if Teversham would like to produce a joint Neighbourhood Plan. It was agreed that the Chair should arrange an informal meeting to discuss.

Members also briefly discussed the article about building a satellite town around Fulbourn to link to Cambridge in the Cambridge News (7th September 2015).

297. Report from District Councillor

District Councillor Hunt reported on the District Councils success having been awarded a Gold Investors in People, the recent fire at the waste recycling plant and confirmed that the examination of the local plan has been suspended until March 2016. District Councillor Hunt then explained how changes to the election process and the need to reduce the number of District Councillors might affect Teversham. District Councillor Hunt would be keen to hear members views before a meeting on 24th September 2015.

Councillor Martin raised a question regarding the planning enforcement at Newmarket Road. District Councillor Hunt agreed to hasten details of the outcome. The Chair asked a question regarding the outcome of the complaint received about the state of the rose beds in Marshall's Close and if the overgrown shrub beds at Ferndale could be cut more frequently. The discussion then moved onto the issues with land grab at Eland Way/Lemur Drive. It was agreed to write a formal letter to establish a timescale for this issue to be dealt with and how local members and parish councils must be consulted on these types of transactions. Members also strongly feel that any potentially for sale, must be advertised on the open market. The discussion then moved onto the lack of consultation and advertisement on the open market of public land.

298. Clerks Report

The Clerk confirmed receipt of the Annual Return for 31st March 2015 from the External Auditor. Although this was reported to the Finance Committee in July, members noted receipt and thanked the Clerk for her work.

299. Proposed Village Hall/Sports Provision

There has been no progress on this issue.

300. Hall Farm Caravan Park

Councillor MacInnes and the Chair gave a verbal report on various meetings held with residents, and the owners, their agent and officers from South Cambridgeshire District Council. Councillors noted that planning permission has been made permanent. Following a discussion, the Chair confirmed that he has hastened feedback from the owner's agent and the officers at South Cambridgeshire District Council. It was agreed that the Chair should write to the officers involved requesting that the residents should be consulted before any decisions are made.

301. Borley Way Skate Park

Members noted receipt of a copy of the notes, following the meeting of the Recreation Committee on 10th August 2015. They also noted receipt of a copy of the Noise Assessment , skate park log sheet summary, summary of complaints prior to the meeting. Members noted that three new signs have now been installed, along with an additional bollard at the Borley Way entrance.

A lengthy discussion took place, with lots of information and opinions being exchanged. The Chair gave every member the chance to have their say about the issues, complaints and the results of the noise

assessment. The Chair then asked members to consider how the council will move on to deal with the issues raised.

The following motion was carried and it was **RESOLVED**:

- To agree, in principal to carry out the recommendations of the report, making this a priority of the council, subject to recommendations from the new working party. The installation of close board fencing will have the most impact.
- Funding for the fencing and foam (if agreed) will come from the current year's budget.
- A working party will be set up (branching from the Recreation Committee). Membership will include: 3 Councillors, 3 Residents and 3 Users of the Park. A poster, asking for people to join the working party will be displayed in all noticeboards and at the skate park.
- The first meeting of this new working party will be at 7.30pm on 21st September 2015 at Hope Community Church.
- The results of this meeting will feed into a special meeting of the Recreation Committee, to be held at 6.30pm on Monday 28th September 2015.
- Recommendations made by the Recreation Committee will then be on the agenda of the next full parish council meeting on 5th October 2015.
- Following this process, longer term membership of the working party will be considered.

The Chair thanked everyone for their work and contribution. The Clerk confirmed that copies of the noise assessment and the above minute will be circulated to residents as soon as possible following this meeting.

302. Cambridgeshire County Council

Consultation of further street lighting energy savings

The County Council, looking for more savings, plan to dim the majority of street lamps from 8pm and turn off those not on major traffic routes between midnight and 6am. Parish Councils have been given the option of paying to keep the lamps on. Given the lack short consultation period, over the holidays, an article was published in the summer 2015 of the Teversham News. Responses to this article were as follows: Keep the lamps on – agree to increase in parish council portion of council tax = 13 or Agree to dimming/switching off = 2

Member discussed this issue at length and the vote was carried for the parish council to pay to keep the lights on. However, it was also agreed to write expressing members opposition to these proposals, especially after the huge expense and disruption suffered whilst upgrading the lamps in the county. It was also agreed to publish an article in the next edition of the Teversham News to establish if there are any lamps which residents would prefer to be turned off at night.

303. Cambridgeshire County Council

Draft Rights of Way Improvement Plan

Members noted receipt of the above consultation. It was agreed to make no comment.

304. Cambridge Building Society - Change of Signatories

It was formally **RESOLVED** to Remove Lup Yau as a signatory and Add Mrs Frances Amrani. Signatories to the Cambridge Building Society will then be: Mr David Kelleway, Mr Simon Martin, Mr Ian Oxford and Mrs Frances Amrani.

It was agreed that the correct forms will be circulated for signature and returned to Cambridge Building Society as soon as possible.

305. South Cambridgeshire District Council

Request to purchase land to rear of 60 High Street

Members noted receipt of a letter from Geraldine Roper, Land & Property Surveyor at SCDC explaining that a request has been received to purchase land an area of grass verge (off of Whitgift Road). It was **RESOLVED** to object to this request, due to loss of parking if vehicular access is granted and possibility of future development on the plot. Members strongly feel any land for sale should be put on the open market.

306. South Cambridgeshire District Council All Out Elections Consultation

Following a discussion and vote, it was **RESOLVED** to support the change of the system to 'all-out'.

307. Cambridgeshire and Peterborough Clinical Commissioning Group Consultation on the Future model for Non-emergency Patient Transport Services

Members noted that a 12 week consultation, concluding on 19th November 2015 has commenced on the future model for non-emergency patient transport services for our area. Members were reminded to comment individually.

308. Land Maintenance and Play Areas

Members noted:

- a. **Equipment Inspections** – a quotation has been received for works from Safeplay.
- b. **Dog Fouling** – Several complaints have been received from a resident who lives in Sheppard Way regarding repeated dog fouling. Councillor MacInnes has kindly agreed to put some notices up and an article will be included in the autumn edition of the Teversham News.
- c. **CGM** – report on change of personnel and level of service.
- d. **South Cambridgeshire District Council** – Clerk confirmed that Geoff Clark has responded to confirm that the licence to cut the grass/maintain bushes at Teversham Foxgloves will be issued shortly.
- e. **Signs for footpath at Teversham Foxgloves** – Nicola Burdon has forwarded our request for shared cycleway/footpath on the path that runs across Teversham Foxgloves (goes past the paly area) to Andy Barham. To date we have not received any further communication. I have hastened them.

309. Teversham Local Highways Improvement

It was agreed that this item can now be removed from the agenda as the works are complete.

310. Highways/Street Lighting

Members noted that any new issues must be reported via:

http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/10/roadworks_and_faults

We can expect a response within 10-15 days.

Finance

311. Invoices

Members noted that no invoices have been issued.

312. Receipts

Members noted that no payments have been received.

313. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
K Quiggin -August Salary – paid 01.09.15	BACS	1040.06
M Parcell – August Salary – paid 01.09.15	BACS	150.60
Joshua Cowie – August Salary – paid 01.09.15	BACS	78.50
Caroline Pittas-Goldsmith – August Salary – paid 01.09.15	BACS	204.10
CGM – August Ground Maintenance	Inc below	542.20
CGM – July Ground Maintenance	AN303132	542.20
C Farrer Carpentry	AN303133	279.00
Footprint Signs – news signs for Borley Way	AN303134	396.00
Safeplay – site inspections	AN303135	252.00
Safeplay – new swings at Recreation Ground	Inc above	6456.00
PKF Littlejohn – External Audit ye 31.03.15	AN303136	360.00
Victoire Press – Summer 2015 Teversham News	AN303137	120.00
Bewick Bridge – 2 meetings	AN303138	116.00
Anglia Water	AN303139	21.74
Eon	AN303140	35.49
September Salaries to be Paid 30 th September 2015 K Quiggin, M Parcell, C Pittas-Goldsmith and J Cowie via BACS.		To be calculated Not included in total
TOTAL (excluding September Salaries)		£10,593.89

314. Lady Joan Jermy Eleemosynary Charity

There was no report.

Planning

315. S/3043/14/VC – variation of condition application seeking extension to temporary permission for Teversham C of E Primary School for Mrs S Stockbridge

Members noted that permission has been granted, dated 9th July 2015. The parish council recommended approval.

- 316. S/0987/15/VC – Variation of Condition 1 for Application S/1761/05/F Hall Farm, Church Road, Teversham for Mrs H Symonds**
Members noted that permission has been granted, dated 10th July 2015. Members of the parish council agreed to recommend approval dated 18th May 2015.
- 317. S/1276/15/FL – Erection of two storey extension to front of dwelling at 28 Sunmead Walk, for Mr R Skrodzki**
Members noted that permission has been refused, dated 15th July 2015. SM, JM, AM and LF met on 16th June 2015 and recommended refusal. Comments: protrudes too far in front of the building line, blocking light, especially for No 27 and other adjoining properties. Over development of site.
- 318. S/1441/15/FL – Erection of dwelling at 4 Caribou Way for Mrs K Imran**
Members noted that permission has been refused, dated 21st July 2015. SM, JM, AM and LF met on 16th June 2015 and made no recommendation.
- 319. S/0832/15/FL – Single storey side and rear extension for 27 Whitgift Road, Teversham for Mr Deepthi Fernando**
Members noted that permission has been granted, dated 23rd July 2015. SM, JM, AM and LF met on 16th June 2015 and made no recommendation.
- 320. S/1082/15/FL – part two storey and single storey rear extension, first floor side extension and garage conversion – 23 Eland Way, Teversham for Dr Yin**
Members noted that permission has been granted, dated 29th July 2015. Councillors Amrani, Freeman and MacInnes met on site on 22nd May 2015 and make no recommendation.
- 321. S/1098/15/OL – Construction of x2 semi detached houses at 1 High Street, Teversham for Rahman**
Members noted that permission has been refused, dated 30th July 2015. Parish Council recommended refusal dated 17th July 2015. Members agreed to apply for a tree preservation order – point 2. ‘The development would be located in close proximity to a semi-mature tree to the side boundary of the application site, which is considered to have a positive influence upon the character and appearance of the conservation area.’
- 322. S/1575/15/VC – Removal of Condition 13 (S106 Agreement) for Application S/1286/12/FL for erection of detached dwelling and vehicular access, 56 High Street, Teversham for R & T Hogger Builders Ltd**
Members noted that this application has been withdrawn, dated 29th July 2015.
- 323. S/1379/15/FL – Proposed two storey rear extension at 95 High Street for Mr MacDonald**
Members noted that permission has been granted, dated 30th July 2015. Members made no recommendation dated 17th July 2015.
- 324. S/1436/15/FL – Two storey front and side extension and a single storey rear extension at 7 Pembroke Way, Teversham for Mr Khaled Ahmed**
Members noted that permission has been refused, dated 30th July 2015. Members recommended refusal, dated 17th July 2015.
- 325. S/0740/15/FL – First floor extension to rear of property at 53 Fulbourn Road, Teversham for Mr Hurst**
Members reviewed the application and agreed to make no objections.

326. Invitations to External Meetings and Workshops

Members noted:

- a) **South Cambridgeshire District Council and the Office of the Police and Crime Commissioner**
Anti-slavery day Saturday 17th October 2015 10am – 1pm at Cambourne. Councillor Amrani kindly agreed to attend on behalf of Teversham.
- b) East Anglian Region Tree Warden Forum 2015 'Planning your New Landscape' on 26th September 2015 at Stratford St Andrew, Suffolk. Councillor Fisher confirmed he is unable to attend.
- c) Cambridgeshire ACRE – Annual General Meeting 21st September 2015 at Mepal Outdoor Centre
- d) CPRE – Annual General Meeting 10th September 2015 at The Countryside Centre, Huntingdon.

327. Correspondence

Members noted receipt of the attached correspondence:

- a) **War Memorials Trust** – August 2015
- b) **Age UK** – Annual Report and Accounts from Age UK – 2014-2015
- c) **Countryside Voice** – Summer 2015 edition
- d) **CPRE** – 2015 Annual Report
- e) **LDF** – Letter from the Inspectors regarding the Local Plan Examination
- f) **Cambridge County Council** – letter regarding Public Rights of Way grass cutting – remember to report any issues via <http://www.cambridgeshire.gov.uk>
- g) Email received from Rachel Jeffrey, Senior Caseworker for Lucy Frazer regarding a complaint about crime and antisocial behaviour at Meadowlands Road.
- h) Message received via Liz from Teversham Colts. The Clerk has arranged a meeting with Clive Taylor.
- i) Response from Anita Goddard regarding the sale of land at Sheppard Way. Anita confirms that the land was sold in line with their HRA Asset sustainability Policy – section 4.6.1 Small areas of land with no potential for development i.e. garden land. The Director of Housing and Anita approved the disposal of the land for garden use only and it was sold, following an independent assessment for £1,000. Link to the full policy can be found at <https://www.scamb.gov.uk/content/housing-strategies-policies-and-procedure>.

Reports from Parish Council Committees

328. Community Care/Lifeline Committee

Members noted that the next meeting is scheduled for Monday 16th November 2015 at 6.30pm.

329. Recreation and Environment Committee

Members noted that the next meeting is scheduled for Monday 19th October 2015 at 6.30pm. However, an additional meeting has now been arranged for 6.30pm 28th September 2015.

330. Finance Committee

Members noted receipt a copy of the draft minutes of the last meeting held on 20th July 2015. They also noted that the date of the next meeting has been set for Monday 16th November 2015 at 7.30pm.

331. Policy Review and Staffing Committee

Members noted that the last meeting scheduled for 20th July could not go ahead as it was not quorate. This meeting has been rescheduled for Monday 21st September 2015 at 6.30pm.

332. Consultation Committee

There is no meeting scheduled at this time.

333. Newsletter

Members noted that the cut off for the next newsletter is 16th October 2015. An article about dog fouling is to be included if space allows.

Reports from Other Groups

334. Teversham C of E Primary School Governors

There was no report as there have been no meetings.

335. Bewick Bridge Community Primary School Governors

There was no report.

336. Airport Consultative Committee

There was no report as there has not been a meeting.

337. Neighbourhood Police Panel

There was no report. No other issues were reported.

338. Items to Report

Councillor MacInnes reported that PCSO Julie Hajredini has not been in touch with a witness following an incident at the skate park. Clerk to hasten. Councillor MacInnes also reported that Parish Councils can pay for PCSO's to spend more time in their parish – Fulbourn are doing so to tackle parking issues.

Councillor Martin asked if the Clerk could write to Marshalls to report broken posts at the entrance to the car park adjacent to the Church.

Councillor MacInnes also mentioned excessive speeding in the High Street. It was acknowledged that this continues to be a problem.

The meeting closed at 9.55pm